ELM Solutions

TyMetrix® 360° Standard Reports

Enhance visibility into legal spend and drive actionable insights with TyMetrix 360° reporting. TyMetrix 360° offers a robust library of 36 standard reports with over 100 report tabs for the most commonly analyzed areas of legal operations. Additionally, authorized users can create new reports and enhance or modify the data displayed in existing reports. The effective use of these reports will help drive down costs and reduce litigated claims inventory.

Key benefits:

- Provides full transparency into matter data and invoice information
- Helps identify cost-saving opportunities
- Helps evaluate matters or claims, costs, law firms and law firm personnel
- Provides the ability to manage security by limiting access to reports and data
- Displays key metrics at a glance through powerful dashboards

Key features:

- Access data from all areas of the application through seamless integration of reporting tools
- Multiple segmentation options in each report template include law firms, matters, matter types, lines of business, date range, responsible professional, etc.
- Export reports into PDF, Excel, or CSV files for further manipulation.
- Display data as tables, pie charts, and bar graphs
- Display currency amounts in user’s preferred currency
- Create, modify, and deliver ad-hoc and scheduled reports with easy drag-and-drop building tools

To help get you started, the standard report packs provide the means to view and analyze financial spend, matter inventories, trends, exception reports, and timekeeper analysis. Each of these standard reports include “tabs” or variations in which additional data can be displayed or analyzed in that category (for example, work type, law firm).
## TyMetrix® 360° Standard Reports

### Matter Reports (6):
- Identify the number of matters received and closed for a specified time period to determine where matter inventory may be growing or declining in various areas
  - Matter Activity Report
  - Open, Pending, and Inactive Matter Report
  - Closed Matter Case Age Report
  - Received Versus Closed Matter Report
  - Matter Received by Month Report
  - Matters Closed by Month Report

### Fee and Expense Reports (7):
- Compare fees and expenses to one other and invoice totals for billed, gross, and net amounts
  - Billed Fees and Expenses Report
  - Gross Fees and Expenses Report
  - Current Invoice Status Report
  - Net Fees and Expenses Report
  - Net Fees and Expenses Report by Processing Date
  - Average Net Fees and Expenses Report
  - Quarterly Net Fees and Expenses Report

### Invoice Reports (7):
- Obtain data, analysis, and summary information on invoices, including information on invoice status, adjustments, and total amounts
  - Invoice Adjustment Report
  - Invoice Reviewer Acceptance or Rejection of Invoices Report
  - Reviewer Invoice Adjustment Report
  - Aging Report on Invoices in Review Report
  - Invoice Initial Testing Results Report
  - Flagged Adjustments Report
  - Adjustment Accounting Report

### Budgeting and Forecasting Reports (2):
- Compare matter or budgets to actual spend
  - Detail Budgets to Actuals Report
  - Matter Budgets to Accruals Report

### Exception Reports (5):
- Help identify matters or invoices that may require attention based on age, invoice totals, or lack of activity
  - Oldest Open, Pending, and Inactive Billed Matters Report
  - Most Expensive Open, Pending, and Inactive Matters Report
  - Most Expensive Processed Invoices – Prior Month Report
  - Most Expensive Invoices to Review
  - Open Pending and Inactive Matters with No Accepted Invoices Report

### Timekeeper Level Reports (3):
- View the fees and hours associated with the various levels of timekeepers, as well as the totals from processed invoices for a selected time period
  - Timekeeper Level Calculated Hourly Rate Report
  - Timekeeper Level Total Hours and Percent of Total Hours Report
  - Timekeeper Level Total Fees and Percent of Total Fees Report

### Rates and UTBMS Code Sets Reports (5):
- Analyze fees, hours, and rates across UTBMS code sets and categories
  - Fees Hours and Average Rate
  - UTBMS Code Set Calculated Hourly Rate Report
  - UTBMS Code Set Expense Report
  - UTBMS Code Set Total Fees and Percentage of Total Fees Report
  - UTBMS Code Set Total Hours and Percentage of Total Hours Report

### Lead Billing Law Firm Reports (1):
- View data on the firm that has billed the largest amount on a given matter